Principal: Mrs Susan Gilmore

Cnr Coleman Parade and Howard Ave Avenue
CHURCHILL 3842

Phone: 03 5122 1343
Fax: 03 5122 2039
E-mail: churchill.ps@edumail.vic.gov.au
Website: www.churchillps.vic.edu.au

“Respectful, Positive Learners”
Dear Families,

I wish to welcome you and your child to Churchill Primary School. The school’s staff, with your co-operation and involvement, will provide a school experience for your child, which stimulates learning whilst developing healthy personalities and bodies. Our school vision is Respectful, Positive Learners.

Your child’s education is a cooperative venture between home and school. The teachers at Churchill acknowledge that parents are a child’s first and most important teacher and provide their children with the foundations on which to build. We try to maintain close links with parents and encourage them to become involved in their children’s learning at school.

Having parents active in our school not only increases their knowledge of how their child is performing and their needs, but it also encourages communication between parents and teachers as well as helping to foster a strong community spirit.

This booklet is designed to give families some basic initial information about this school - its past and present. A fortnightly Newsletter to all parents tries to keep parents up to date throughout the school year and our website and new Facebook page and Compass also provides some great information on the many exciting happenings at CPS.

Please feel free to contact me on any matter at any time; if I am unavailable please leave a message with our office staff and I will contact you as soon as I can. Any concerns you have regarding your child and their learning is of the utmost importance.

Yours sincerely,

Susan Gilmore
Principal
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<th>19</th>
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<td>Homework 19</td>
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<td>House System 20</td>
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<th>11. UNIFORMS</th>
<th>21</th>
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<td>Uniform Description 21</td>
<td></td>
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<tr>
<td>Health &amp; Safety 21</td>
<td></td>
</tr>
<tr>
<td>Long Hair 21</td>
<td></td>
</tr>
<tr>
<td>Lost Items 21</td>
<td></td>
</tr>
</tbody>
</table>

<table>
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<th>12. FACILITIES</th>
<th>22</th>
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<td>Buildings and Grounds 22</td>
<td></td>
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<td>Art Room 22</td>
<td></td>
</tr>
<tr>
<td>Computer Room 22</td>
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</tr>
<tr>
<td>Library 22</td>
<td></td>
</tr>
<tr>
<td>G.P. Room 22</td>
<td></td>
</tr>
</tbody>
</table>
1. STAFF

Grade Prep – Mrs Gail Harding
Grade 1/2 - Mrs Halie McColl & Mrs Brooke Duncan
    Grade 1/2 – Miss Lina D’Alia
    Grade 1/2 – Miss Kate Nightingale
    Grade 3/4 – Mr Tim Fitch
    Grade 3/4 – Ms Kelly Blucher
Grade 5/6 – Mrs Sharon Reidy
Grade 5/6 - Mr Leigh Churchill

Engagement & Wellbeing Leader – Mrs Jacquie Burrows
Reading Intervention Teacher - Mrs Michelle Foster
Teaching & Learning Coach - Intervention - Ms Brenda Bickett
    Specialist – ICT – Mrs Carly Hawthorne
    Specialist – The Arts & P.E. – Mrs Hollie Burke
Teacher Aide – Mrs Wendy Bishoff
Teacher Aide – Mrs Vicki Duffus
Teacher Aide – Mrs Sue Hunter
Teacher Aide – Mrs Lorraine Butler
Teacher Aide – Mrs Allana Berechree
Teacher Aide - Mrs Sharon Molkentin-Taylor
Teacher Aide - Mrs Linda Lowrie
Teacher Aide - Mrs Lisa Kimpton
Teacher Aide - Mrs Andy Van Aalst

Primary Welfare Officer – Mrs Jo Whitelaw
Business Manager – Mrs Katrina Palmer
Administrative Officer – Mrs Jacki Comber
    Chaplain - Mr Matt Stear
Principal – Mrs Susan Gilmore
## 2. SCHOOL CALENDAR

### Term Dates

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term 1</td>
<td>27th Jan - 24th Mar</td>
<td>30th Jan - 31st Mar</td>
<td>30th Jan - 29th Mar</td>
</tr>
<tr>
<td>Term 2</td>
<td>11th Apr - 24th Jun</td>
<td>18th Apr - 30th Jun</td>
<td>16th Apr - 29th Jun</td>
</tr>
<tr>
<td>Term 3</td>
<td>11th Jul - 16th Sep</td>
<td>17th Jul - 22nd Sep</td>
<td>16th Jul - 21st Sep</td>
</tr>
<tr>
<td>Term 4</td>
<td>3rd Oct - 20th Dec</td>
<td>9th Oct - 22nd Dec</td>
<td>8th Oct - 21st Dec</td>
</tr>
</tbody>
</table>

Further information about future term dates beyond 2018 can be found at:


### ON THE LAST DAY OF EACH TERM, DISMISSAL TIME IS AT 1.15 P.M.

All prep children will find the school experience challenging and demanding as they learn new routines and commence to “grow up” very quickly. Often this can coincide with very hot weather in February. Tired Prep children simply can’t enjoy school and cope well. We encourage parents to use their judgement for the good of the child and keep them home if they are becoming tired. Prep children have Wednesdays off for the first 6 weeks to allow for initial testing, but also for rest.

### PUPIL FREE DAYS

The school will be closed on four days for in-service, planning or reporting activities. School Council approves each curriculum day. Parents will be given adequate reminders of when each day will occur. Check the school’s newsletter for these dates.
3. SCHOOL TIMETABLE

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am</td>
<td>Breakfast Club</td>
</tr>
<tr>
<td>8:35 am</td>
<td>Students arrive and may enter buildings</td>
</tr>
<tr>
<td>8:45 am</td>
<td>Morning session commences</td>
</tr>
<tr>
<td>10:40 pm</td>
<td>Supervised eating of play lunch</td>
</tr>
<tr>
<td>10:50 am</td>
<td>Morning recess</td>
</tr>
<tr>
<td>11:15 am</td>
<td>Session 2 commences</td>
</tr>
<tr>
<td>1:15 pm</td>
<td>Supervised eating of lunches</td>
</tr>
<tr>
<td>1:25 pm</td>
<td>Lunch play commences</td>
</tr>
<tr>
<td>2:15 pm</td>
<td>Afternoon session commences</td>
</tr>
<tr>
<td>3:15 pm</td>
<td>Children dismissed</td>
</tr>
</tbody>
</table>

ASSEMBLIES

Mondays: 9am. A formal assembly for the whole school is held. Family members are always welcome and encouraged to attend assembly. This is a great opportunity to celebrate the achievements of our students and school community.
4. TRAVEL

CAR PARKING

If you drive your child to school, please note the parking restrictions that apply outside the school. Cars must not be driven into the school grounds. We have designated parking areas around the school boundary for parents to park whilst dropping off and collecting children.

ARRIVING AT SCHOOL

Children should NOT arrive at school before 8:25 a.m. unless they are attending our Breakfast Club program. Supervision of the yard begins at 8:25 a.m., providing a secure environment for your child. Students attending Breakfast Club must stay in the breakfast club area for supervision.

The doors to the school will remain closed until the first bell at 8:35 am, at this time students are able to take bags, coats, etc to their class’s bag boxes in the corridor. Students are able to access their classroom at this time and are expected to stay inside and prepare for the day. Teachers are in classrooms from 8:35 a.m.

The prompt arrival of your child at school is a great habit for later in life so please support us in this area.

HOME TIME

The school day ends at 3:15 p.m. Teacher supervision of your child is from 3:15 p.m. until 3:30 p.m. Make sure your child knows the procedure you have established at home time. Make arrangements that can remain consistent. If your child is to walk home, make sure it is by the most direct route and in the company of a friend.

If there is any change in the normal routine please ensure your child knows what he/she is expected to do. It is also advisable to notify the school to avoid confusion.

Parents should ring the school if they have been unavoidably delayed and cannot meet their child on time.

Make sure your child knows to go to the office if worried about getting home or not being collected on time. He/she will be cared for and contact will be made with parents/guardians etc.
PERMISSION TO LEAVE THE SCHOOL / GROUNDS

Under **no** circumstances will any child be allowed to leave the school during school hours unless accompanied by a parent or parents’ nominee.

Telephone requests to the school for the release of children, will not be complied with.

If you intend collecting your child from school during school hours, we request that you go to the office and sign the record book prior to collecting your child. If your child is returned to school, please ‘sign them back in’ at the office.

If your child is subject to a custody or similar order, you are asked to arrange a meeting with the Principal. Such matters are treated with total confidentiality.

These arrangements are made to help ensure the overall welfare of your child whilst in our care.

**BICYCLES**

Some children ride their bicycles / scooters etc. to school. Parents are reminded that approved safety helmets must be worn, and children need to be aware of how to ride safely on roads. All bikes / scooters etc. must be walked through the school grounds and along the footpaths around the school boundary.

It is strongly recommended that students below Grade 4 do not ride to or from school unless accompanied by an adult.
ABSENCES

For a whole day, or part day, commencing at 8:45am, the Department of Education and Training (DET) requires parents to supply to the school a written explanation for the absence of any child. Please send a written note to explain your child’s absence from school, or impending absence. Legally, schools are obliged to seek reasons for all absences. You will be contacted by telephone or letter if your child’s absence (of two days or longer) is not explained. This is of benefit to yourself as, occasionally, a child has been known to be absent without a parent’s knowledge.

Please send this note the first day your child returns to school. Please contact the school if your child is absent due to any form of contagious disease. Alternatively parents can enter absence reasons on the school compass portal.

From 1st March 2014, new laws mean that parents can be fined for not sending students to school without an acceptable reason. If you’re having attendance issues with your child, please let your classroom teacher know so that we can work together to get your child to school every day.

EMERGENCY INFORMATION

The school must always have your current phone numbers and emergency contact details. If details regarding your child/ren’s address, telephone, medical, emergency contact and/or family information have changed please notify the school in writing immediately.

If you are unsure, please feel free to come and check your child/ren’s information that is held here at the school.

EXCURSIONS

Your assistance will be sought throughout the year to sign various permission forms for your child to attend excursions. Arrangements for individual excursions are dependent on the teacher’s programs. Cost is an important factor. Parents will be given adequate information regarding each excursion in the weeks before it occurs. Parents will often be invited to accompany grades on excursions to assist in the supervision of children. A Working With Children Check is required for these occasions and a copy should be handed in at the office to be kept on file.

BANKING

The opportunity to bank through the school is provided by the Commonwealth Bank. An application form for new accounts is given to children upon request from a parent. Children depositing money are requested to give money plus their bank book to the Office first thing on a Thursday morning. Our school receives a commission from the Commonwealth Bank for all accounts and deposits made through student banking.
**BREAKFAST CLUB**

We run a free breakfast program every morning for our students. The program runs from the Canteen, starting at 8:15 am to 8:30 am and provides a healthy and nutritious start to the day. It is run by our Primary Welfare Officer and Community members. Volunteers are always welcome.

**SCHOOL LUNCHES**

Children should have sufficient nutritious food during the day to keep their energy levels high. Please make sure that playlunch and lunch, and a suitable drink are sent along each day. In the younger grades, time is allocated for “fresh fruit” time. We are a “Go for Your Life” school and encourage healthy eating.

**REPLY SLIPS / MONEY**

Occasionally parents are requested to send completed response slips to school. Prompt return of these forms is appreciated.

Money should be sent to school in an envelope labelled with name, reason for payment and amount. Please make sure envelopes are secured to avoid coins falling out.

**ALL PAYMENTS AND REPLY SLIPS SHOULD BE PLACED IN THE SLOT AT THE FRONT OFFICE.**

**LOST PROPERTY**

The school will not accept responsibility for lost or damaged personal items belonging to students. All articles of clothing should be clearly labelled so that they can be returned to the owner if found.

**SUMMERTIME ‘SLIP SLOP SLAP’**

During Terms 1 and 4, it is compulsory for all children to wear their school hat whilst outside. Children who do not wear their school hat must sit in a designated shaded area. They are not able to join in normal play activities.

**SWIMMING**

A swimming program for all children in grades Prep to 2 is conducted during third or fourth term. The program gives all of the children the opportunity to learn the basics of water safety and swimming techniques. Parents will be notified of costs and arrangements as early as possible.

**YARD DUTY**

Yard duty supervision is provided by staff before school, during recess, lunch and after school. Two staff members are on duty for all breaks.
SCHOOL CAPTAINS

School Captains are elected by the students and undertake various roles throughout the year. These two children are the leaders of our school and are supported by two vice captains.

STAFF MEETINGS

Staff meetings are held on Tuesday, Wednesday and Thursday at 3:30 p.m. It would be appreciated if students could be collected promptly on those nights, so all teachers can attend.

CLASSROOM PARTICIPATION

Parental help in classrooms for such activities as Literacy & Numeracy Activities, P.M.P., excursions and sport, is always encouraged. There are a number of opportunities for parents to be part of the day-to-day classroom activities. These include:-

- Helping in specific classroom projects, such as computers, art and craft, elective programs
- Literature Appreciation Program
- Sports coaching
- Reading, Language and Maths activities
- Helping children edit and improve written work
- Assisting on excursions
- Covering library books

SOME THINGS IN WHICH CHURCHILL PRIMARY SCHOOL IS INVOLVED

Breakfast Club: All children can participate in Breaky Club from 8:15am. Usually about 30 students attend and volunteers help run the club.

Fundraising: A subcommittee of the School Council called Parents and Friends runs fundraising events and draws up a yearly program. The Student Representative Council may also run some events.

Integration Programs of Inquiries: see Principal or Jacque Burrows. Visiting Specialist Teachers / Health Professionals are usually invited to be a part of any assessment procedures.
SCHOOL WIDE POSITIVE BEHAVIOUR SUPPORT - SWPBS

At Churchill Primary School we promote the following Behavioural Expectations:

Respectful Positive Learners

The core principles of SWPBS are:
Staff are encouraged to catch students doing the right thing. Acknowledgements are given in the form of comments, high fives etc and a tangible token called a “Bee Ticket”.
Students are able to “spend” their Bee Tickets at the Beehive when it is open.
Several senior students are appointed the Bee Keepers.

We believe:
1) We can effectively teach and reteach appropriate behaviour to all students.
2) We can intervene early.
3) Delivery of lessons around social behaviour is multi-tiered.
4) We use research-based interventions.
5) We monitor student progress by using frequent assessment. There are three types of assessment—1) screening using data, 2) diagnostic determination of data e.g. days, times, problem behaviour, location, etc. 3) monitoring progress to determine if interventions are effective.
6) Use of data to make decisions. Ongoing data collections used to inform planned interventions.

Our Behaviour Management Policy outlines the procedures for students who are not behaving in a respectful or positive manner.

Parents will be sent a “Postcard” to let them know that their child has presented 50 tickets to the Beehive.

The RPL team consists of Susan Gilmore, Jo Whitelaw, Jacquie Burrows and Carly Hawthorne.
6. HEALTH

ACCIDENTS & ILLNESS

Minor ailments and injuries are treated at school. However, if the symptoms are more serious, parents will be contacted so that the pupil may be taken home for treatment.

Please ensure the school has your correct contact details and that the details of your emergency contact person are also correct. Where parents cannot be contacted at either home or work, we will attempt to contact your nominated emergency contact. Where this is not possible, the pupil will be taken to a doctor or a hospital. Parents are liable for any medical fees or ambulance fees involved.

PEDICULOSIS or HEAD LICE

These unwelcome creatures are well adapted to today’s living styles and are found wherever groups congregate regularly. Regular head lice checks are carried out at school and if lice and/or nits (eggs) are found in your child’s hair, appropriate treatment is to be started immediately by the parents. After treatment has commenced, your child may return to school the following day, where he/she will be re-checked before returning to class.

We cannot stress strongly enough, the importance of prompt treatment, both for health reasons and social implications.

MEDICATION AT SCHOOL

Some children attending school need medication to control illnesses such as asthma, epilepsy and other conditions. Many primary children are not ready to accept responsibility for their own medication. To assist the teacher, parents should supply such tablets in a container, which shows the name of the child, the dose, name of the tablet, the time the tablet is to be given. All medication must be taken to the front office by parents where the information regarding its administration will be detailed.

Asthma Plans are required for all children who have Asthma. These plans can be obtained from the office. These plans are kept at school and taken on all excursions.

VICTORIAN CHILD HEALTH PROGRAM

The Health Department offers children a health assessment in their first year at school, and also a referral and follow-up service for children at all levels. Referrals for this service can be made by teachers or parents who have particular concerns.
IMMUNISATION CERTIFICATE

Recent changes to the Health Act require that children present an Immunisation Certificate when enrolling at Primary School.

When your child enrols in our Prep grade, you will be required to provide an Immunisation Certificate, which will indicate the immunisation that your child has received. This does not mean that immunisation is compulsory. Children, who cannot be immunised for medical reasons, will have a certificate indicating that they are not fully immunised. Parents who conscientiously object to their child being immunised, need to be aware that their children will be excluded from school in the event of outbreaks of Polio, Measles or Diphtheria.

INFECTION DISEASES

Summary Exclusion Table for Infectious Diseases:

<table>
<thead>
<tr>
<th>Disease</th>
<th>Exclusion Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Hepatitis</strong></td>
<td>Until a medical certificate of recovery is produced.</td>
</tr>
<tr>
<td><strong>Measles</strong></td>
<td>Until at least 5 days from the appearance of rash or until receipt of a medical certificate of recovery from infection.</td>
</tr>
<tr>
<td><strong>German Measles</strong></td>
<td>Until fully recovered or at least 5 days after onset of rash.</td>
</tr>
<tr>
<td><strong>Mumps</strong></td>
<td>Until fully recovered.</td>
</tr>
<tr>
<td><strong>Chicken Pox</strong></td>
<td>Until fully recovered or at least one week after the eruption first appears.</td>
</tr>
<tr>
<td><strong>Pediculosis (Head Lice)</strong></td>
<td>Until appropriate treatment has commenced.</td>
</tr>
<tr>
<td><strong>Scabies</strong></td>
<td>Until appropriate treatment has commenced.</td>
</tr>
</tbody>
</table>
PARENT/TEACHER INTERVIEWS

A. Formal
Two planned parent/student/teacher interviews are organised during the year. Interviews are towards the end of term one and term three when a verbal report is given to parents.

B. Informal
Parents should always feel they are welcome at the school and that the teacher is approachable for an interview should a specific need arise. Please make an appointment with your child’s teacher or at the school office, or alternatively with the school principal.

REPORTS

CPS uses a computer program called ‘Compass’ to keep parents up to date with student progress. This means that traditional School Reports are no longer produced. Instead parents will be able to log in to Compass and view their child’s continuing progress all year round. Compass will also give parents a dot point progression summary at the end of terms 2 and 4 for an overall indication of their child’s academic level. At this time we are able to print reports for Prep and Grade 6 students to aid transitions.

INFORMATION EVENINGS

Once or twice during the year parents are invited to attend an Information Evening. These can be general, or related to a specific area. e.g. Student Welfare, Camps, etc. Parent input is greatly appreciated on these evenings.

CONTACT WITH SCHOOL

Parents may contact the school at any time. To avoid interruption to a class, direct contact with teachers should be outside teaching time. Any matter requiring some extended discussion with a teacher is best done after 3:30pm. If you have any concerns please do not hesitate to contact the school.

NEWSLETTER

The school’s newsletter comes home once a fortnight on a Friday with the eldest child in each family. This contains important dates and messages, as well as items of general interest, so please remember to ask for it on Fridays! The newsletter can also be viewed online on our website: www.churchillps.vic.edu.au

FACEBOOK

The school has an official Facebook page that parents are encouraged to ‘like’. We endeavour to keep this page active with all events and information regarding our school. Please note however that Facebook is not recommended for children under the age of 13 and students will not be permitted to access Facebook at school.
8. STUDENT CHARGES

Churchill Primary School provides a comprehensive educational program for all students, covering all areas of the AusVELS. Unfortunately such a comprehensive integrated curriculum requires funds additional to those provided by the Department of Education and Training (DET). Although we do receive an annual budget it is not sufficient to cover all running costs of the school.

The 2016 school fees are set at $120 per student as per the recommendations of our school council. These items are essential to support instruction in the standard curriculum program:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books</td>
<td>$55.00</td>
</tr>
<tr>
<td>Equipment Lease</td>
<td>$33.00</td>
</tr>
<tr>
<td>Headphones</td>
<td>$8.00</td>
</tr>
<tr>
<td>Incursions</td>
<td>$24.00</td>
</tr>
</tbody>
</table>

**Total** $120.00 per child

PLUS in Addition:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library &amp; Gardening Programs</td>
<td>$30.00</td>
</tr>
</tbody>
</table>

Fees and charges are set by School Council towards the end of term 4 for the following year.

Prior to the commencement of term 1 a book collection day will be allocated. At this time parents are expected to pay their child’s student charges in order to collect their books.

*Please note this is the current fee structure for 2016 and is subject to change.*
9. SCHOOL COUNCIL

SCHOOL COUNCIL 2016

The School Council currently consists of 13 members - 8 parent-category members and 5 DET category members. It meets every THIRD Thursday evening of the month at 7:00pm in the staff room.

Current Office Bearers-  
President - Mr Adam Jellis  
Secretary - Mrs Katrina Palmer  
Treasurer - Mrs Susan Gilmore

SCHOOL COUNCIL SUB-COMMITTEES

The School Council has formed a number of Sub-committees who have responsibility in certain designated areas.

Membership of these Sub-committees is open to all parents. The Sub-committees meet as required and report to each Council meeting. At present, we have the following:

- PR, Marketing & Finance
- Facilities & Grounds
- Parents & Friends

Sub-committees are organised by School council at a meeting early in the year.

You are welcome to join one of these sub-committees.

WORKING BEES

During the year, a number of working bees are held. It is hoped that as many families as possible are able to attend to offer assistance for an hour or so. The Buildings & Grounds subcommittee organise these as needed.
At Churchill Primary School our curriculum is based around AusVELS. This incorporates the Australian Foundations (Prep) to Year 10.

Within these stages we deliver curriculum programs that focus on:

- Physical, Personal & Social Learning that includes Health & Physical Education, Interpersonal Development, Personal Learning and Civics & Citizenship.
- Discipline-based Learning that includes The Arts, English, Humanities, Mathematics and Science.
- Interdisciplinary Learning that includes Communication, Design, Creativity & Technology, Information & Communication Technologies and Thinking Processes.

At Churchill our curriculum is delivered with a focus on Literacy and Numeracy Skills, together with an Integrated Curriculum. We believe that an integrated approach provides our students with a developmental approach to learning that helps them make connections between the different learning areas.

**HOMEWORK**

All children are required to read at home regularly. Some grades will be given additional homework throughout the year. The type and amount of homework will vary according to the age and learning needs of each grade. Children are responsible for completing homework as assigned.

**DRAMA / MUSIC (Performing Arts)**

Churchill Primary School puts on a major school performance bi-annually. All students are encouraged to participate in this activity and it is widely considered a highlight of the year.

In 2013 Churchill Primary School were honoured to be accepted into the Victorian State Schools Spectacular and boast being one of only two Primary Schools from the Latrobe Valley region to participate in the prestigious event that year. This program has continued each year since with a group of approx. 20 students performing at Hisense Arena, along with 4000 fellow Primary and Secondary students from around Victoria, in two fabulous Performing Arts Showcases to audiences of 10,000 or more!

In 2015 The Arts program was established. This program encompasses Music, Drama, Performing Arts and a traditional ‘ART’ program; with each class participating in activities once a week.
STUDENT REPRESENTATIVE COUNCIL

In February, a girl and boy from each grade in the 2-6 area are selected by their class mates to represent them on the Student Representative Council. The school and House Captains are also members of the Students Representative Council. Meetings are held on a fortnightly basis when the representatives meet with the SRC teacher and Principal to discuss issues relating to the school.

SPORTING EVENTS

The school is an active member of the Yinnar & District Sports Association. The school will participate in the following sporting competitions each year. District Athletics, Swimming, Cross Country, Winter Sports (e.g. football & netball) and Summer Sports (e.g. cricket & basketball). Other competitions that the school may be involved in are Bessie Frood Netball Tournament, the Hockey 7s, Kanga Cricket 7s, Hoop Time basketball championships and any other sporting events that are deemed necessary.

HOUSE SYSTEM

A four house system is used throughout the school.

The school’s House colours are: Green, Yellow, Blue and Red

Children are allocated to houses on a basis of even numbers for each year level. Siblings will be allocated to the same house. A child in each House will be nominated captain and vice captain. Children will also compete in House athletics and various other major sports held each year.
School uniform at Churchill Primary School is COMPULSORY. The main school colours are Burgundy, White and Black. The uniform can be purchased through the Uniform Shop or local retail outlets.

**UNIFORM**

**Girls**
Summer School dress  
Polo shirt / with Churchill P.S. Logo  
Windcheater, with Churchill P.S. Logo  
Zipped jacket with Churchill P.S. Logo  
Netball skirt  
Shorts / Skorts  
Trousers / Track pants  
Winter Tunic / Skirt (only available by special order once per year)

**Boys**
Polo shirt / with Churchill P.S. Logo  
Windcheater, with Churchill P.S. Logo  
Zipped jacket with Churchill P.S. Logo  
Shorts  
Trousers / Track pants

All items can be purchased through the Uniform Shop. A price list is also available from the office.

School Council will provide all Prep children with a hat to wear at school and on school excursions. This hat stays at school at all times and must be worn in terms 1 and 4.

**HEALTH AND SAFETY**

Footwear needs to completely enclose the foot. Jewellery is not permitted (excluding studs and sleepers). During terms 1 and 4 all children must wear hats when playing outside.

**LONG HAIR**

We require any student whose hair falls below their collar to please tie it back. This not only helps to contain head lice outbreaks but also looks neater and keeps hair out of faces whilst learning.

**LOST ITEMS**

Please name all your child’s belongings and encourage your child to care for his/her property. All named lost property will be returned to its rightful owner if found. Any items that are unclaimed at the end of each term are sent to Charity Clothing Bins.
12. FACILITIES

BUILDINGS & GROUNDS

Our children are particularly fortunate in being able to play and work in such a beautiful environment. We have a ‘quiet’ area where children can sit and read, or play games. We also have two netball/basketball courts, an asphalt area, play equipment, and a large grassed oval.

ART ROOM

Our Art Room is a specific room used by the children for Art and Craft lessons. It supplies all the necessary requirements for our children to display their artistic abilities.

COMPUTER ROOM

Churchill is very privileged to have its own computer lab that has 26 state of the art computers as well as a colour printer and interactive whiteboard. Each classroom also has between 2 and 4 computers and an interactive whiteboard. 50 notebook computers are also available for the senior classes to use as well as 30 iPads for the junior grades.

LIBRARY

Our library is a fantastic resource for our students, containing a range of books covering picture books, fiction and non-fiction titles. All students attend a library lesson each week and have the opportunity to borrow during this time.

G. P. ROOM

We have a large general purpose room that is used for whole school gatherings, such as special assemblies. It is also used for indoor sports and wet weather games, as well as our bi-annual musical.

We trust that this Information Book has given you some insight into how our school operates. If you have specific questions that go beyond the scope of this book, please do not hesitate in contacting one of our staff for more information.

As a School Council and staff we look forward to working with you to develop “Respectful Positive Learners.”
We Work Together As A Team.

Children Are Our Priority.